

11th Asian American Festival

Daley Center Plaza, Chicago 2009

In celebration of Asian Pacific American Heritage Month
 Hosted by the Filipino American Community
 May 18 – 22

COMMITTEE MEMBER SIGN-UP

The 2009 Asian American Festival will be held from May 18 – 22, 2009. Please help show Chicago the impact Asian Americans have in the city by participating in this event that aims to recognize Asian American heritage. We thank you for taking time out of your busy schedule to volunteer at this event.

Name: _____ Phone: _____

Email: _____

Organization/Business: _____

YES, I would like to support the Asian American community by volunteering for the following committee. Please check preferred committee(s).

<input type="checkbox"/> Program/Entertainment <input type="checkbox"/> Sponsorship/Advertisements <input type="checkbox"/> Vendors <input type="checkbox"/> Communications/Media <input type="checkbox"/> Public Relations/Outreach <input type="checkbox"/> VIP/Reception <input type="checkbox"/> Program Booklet <input type="checkbox"/> Decoration <input type="checkbox"/> Workshops/Exhibits <input type="checkbox"/> Documentations/Video/Photography <input type="checkbox"/> Logistics/Security <input type="checkbox"/> Other	Coordinate daily line-up of emcees, performers, etc. Help identify and secure financial donations and sponsorships and solicit advertisements Lock in vendors (Food & Merchandise) and work with them in completing the necessary paperwork. Invite celebrities/promote event to various media outlets Disseminate event information to various ethnic communities. Recruit volunteers to assist at Festival Invite dignitaries/welcome special guests at event Design and produce souvenir book in timely manner Design & prepare stage, banners & signs, prepare corsages Coordinate daily workshops/artistic demonstrations Record activities during the event. Problem solvers- Insure the smooth flow of events and the implementation of agreed upon plans. Anything not specifically covered above.
--	---



Asian American Coalition of Chicago

5120 Golf Road, Skokie, IL 60077 * 847-679-7058 * msjellybeans@aol.com
www.aacchicago.org